

Members Present:

Denise Cloward, ATCAA, Chairperson  
Jerry Cadotte, Sierra Hope, Co-Chair  
Betty Mann, ATCAA  
Tracy Young, ATCAA  
Lesley Mace, ATCAA  
Eva Questo, ATCAA  
Bruce Giudici, ATCAA  
Steve Boyack, Tuolumne Co. HSA  
Michelle Carlson, Tuolumne Co. Beh. Health  
Sheila Shanahan, Tuolumne Co.  
Melissa Parrish, Tuolumne Co. Public Health  
Robin Carter, Calaveras Co. HHSA  
Suzette Ariza, Calaveras Co. HHSA  
Margo Kelly, Calaveras Co. HHSA  
Susan Sells, Calaveras Co.

Larry Nunez, Victory Village  
Michelle Siefer, Victory Village  
Wyatt Trammell, Crossworks Ministries  
Dusty Naasz, Motherlode Job Connection  
Emily Graham, Motherlode Job Connection  
Ron Hull, Alliance  
Katie Cotter, Mariposa H&HS  
Kim Garrett, Roads Home  
Layla Griffin, Amador SS  
Stephanie Hess, Amador Co. Beh. Services  
Beth Stanton, Interfaith Food Bank

Meeting was called to order at 10:30 AM.

**I. Regular Meeting: Introductions**

Introductions were completed.

**II. Public forum – Any item not on the agenda, limit 5 minutes per topic**

- Jerry announced that Sierra Hope in partnership with Stanislaus Housing Authority is purchasing Gold Country Lodge in Angels Camp which is a 40 room motel. It will be renovated into 30 studios + office space for Sierra Hope + onsite services. Behavioral Health is interested in putting in 10 clients from the No Place Like Home grant and have already gotten approvals from both Boards.
- Katie announced that a temporary shelter opened 10/31 in an old school house that can have 13 inside, 9 outside camping, can stay for 30 days, 30 minutes outside of town and has a van picking up people in 4 loads/day. By 11/28 H&HS is opening a permanent shelter for 1 year using PG&E type warming tents and pads.
- Kim advised that her Amador County veterans services office is moving to the Amador H&HS building on 11/30.
- Denise advised the following from the recent staff HEAP call –
  - There is no length of service connected with projects.
  - Cannot use HEAP funds for Coordinated Entry System and HMIS in NOFA development, but can use it toward staff for data entry.
- It was suggested to skip December CoC meeting, and could be using e-mails to communicate and work on upcoming PIT count. **(Update: There will be a December Central Sierra CoC meeting as scheduled. PIT information and forms will be emailed directly to those contacts who are handling their county's PIT count and training.)**
- Regarding CESH funding for CoC lead manager (get by end of December if on time), each county should have a part in the process which needs to be finalized as well as the job

descriptions. Volunteers included: Katie Cotter from Mariposa, Michelle Carlson/Eva Questo from Tuolumne, Emily Graham from Calaveras and Denise Cloward from Amador. Would like to have completed process by early February.

- Tracy presented a template landlord letter after looking up rentals and checking on ownership with the County that can be used for landlord liaison as well as the CoC wrap cards. This process has already garnered one interested landlord. Eva recommended doing an inspection before considering for using.

**III. Minutes from October 16, 2018 meeting – Corrections and additions**

Under II. Public forum section, first bullet, “\$400,000 for all 4 counties” should reach \$302,412 for each county after admin. costs and youth are deducted. Sheila moved, Lesley seconded minutes as amended.

**IV. Report from committee meetings held before the General Membership meeting, if any**  
None.

**V. Submission of all HEAP Budgets/Project descriptions**

HEAP funds are to be divided evenly with each community deciding on its own proposal. It will be submitted next month. Project narratives + budgets are in the process of being submitted.

- Mariposa – On 11/6 declared a homeless shelter crisis and on 11/14 submitted an application for HEAP funding leveraged with AB109 funds and CBDG grants to include capital expenditures. They want to develop a model that is adaptable as needs change. Models include buildings with 1-2 units/bldg., increasing low income housing, and hiring housing development specialist. In 2018 H&HS reviewed models including mobile homes, tiny houses and SRO’s. All would be equipped with services on site with an onsite manager. There would be 20/site and 50% would be youth under 24. Their proposal included demographics and the needs of that county as it currently has no homeless shelter.
- Calaveras – In reference to emergency low barrier housing HHSA wants to use \$302,412 to build 9 mobile emergency units in 3 locations (i.e., tiny houses including individual or community bath and showers) – West Point, Arnold, Angels Camp and will be based on partnership involving community support. Their proposal included demographics and the needs of that county as it currently has no homeless shelter.
- Amador – There are 3 proposals:
  - Interfaith Food Bank wants to redo their shower and add an additional one as well as add commercial washer and dryer. They have the room to do that by taking the existing board room and splitting it (room in thrift shop to move the board room there). Currently they can only offer 5-7 showers/day as open only 4 hours and allow 20 minutes/shower + clean-up. They current have waiting lists where 10-20/day apply, but have to wait until the next day. They also want to offer kits to take into the shower and include an accountability factor on items provided. Also looking at providing nutritional food kits possibly in a backpacking/hiking bags that can include fork, spoon, knife. Currently they feed the homeless 2-3 times/week and other residents 2 times/month. During 2017 they fed 3-5 homeless families/mo., in 2018 1<sup>st</sup> quarter increased to 5-7, second quarter 10-14, third

quarter 14-26 and so far into November 43. The bath renovations would run about \$255,000 and if you include the bags, kits and wipes concept would increase to \$300,000. They would also like to build a small outbuilding next to the warehouse for more storage for food.

- Supervisor Axe who is leading the Amador Task Force, is looking at \$5,000 for liability insurance to cover local congregations to allow vehicles to park in their lots without being roused by the police and would be only during certain times in 2019. This also would need to include port-a-potties, ACES Waste at about a 2 month cost of \$13,000.
- The Jackson homeless shelter needs paint and repair at a cost of about \$8,200. There are some rotten boards and must stay compliant and pass inspections. There are no other funds available at this time.

It was recommended that the 3 Amador projects work together and come up with one proposal.

- Tuolumne – Stanislaus County Housing Authority requests \$302,411.97 from HEAP to assist in the purchase, rehabilitation and operation of a ten unit apartment complex located in Sonora. Two of the 10 units will be reserved as permanent supportive housing for people with mental illness. There are 4 studio apartments and 6 one bedroom apartments with one reserved for an onsite manager. Turnover appears to be about 4 units/year and can be offered to local non-profit agencies to master lease and if not used in that way, can be leased directly to clients.

Funds must be spent by 12/31/19 so it is important to have a time frame to lock in costs (i.e., 50%) to make sure that if not spent, can be allocated to another project to ensure that we don't have to return any funding. Sheila moved to accept the proposals as presented by the 4 jurisdictions. Lesley seconded, vote was unanimous.

**VI. Not necessary.**

**VII. Point-In-Time Worksheets – discussion of changes needed (Susan) Also, Veterans' honorable discharge suggestion**

- It was felt that further questioning honorable/dishonorable status in the survey is unnecessary and appears unfriendly. We can, however, distribute handouts cards to vets to give them information to help get benefits.
- Regarding item 11b asking about what county did you live in before this episode of homelessness, could add how long have you lived in this county with drop down check boxes: 0-1 month, 1-6 mos., 6 -12 months, over 1 year.

**VIII. PIT Electronic mobile app update (Carol Lynn)**

Per Jerry, Carol has developed an app. using a survey monkey that can be used to do a survey on I-pad or cell phone so if in a community where there is no cell service, can save it in memory. After the 12/17 10:00 AM coordinated entry gotomeeting call, at 11:00 AM there will be a discussion of the app. process.

**IX. Review CA-526 Website – [www.centralsierracoc.org](http://www.centralsierracoc.org)**

All are encouraged to go to this site set up by ATCAA and check out all the information, etc. that is available from this site. Any additions, deletions or changes need to be directed to Denise to forward to IT person to keep the website updated.

**X. Items for future agendas**

Ran out of time.

**XI. Voluntary donations for meeting refreshments**

\$1.00.

**XII. Adjournment**

Meeting was adjourned at 12:00 PM.