



CENTRAL SIERRA
Continuum
of CARE

209-223-1485 x263
209-533-1397 x251
CentralSierraCoC.org

Amador, Calaveras, Mariposa and Tuolumne Counties

Working together to promote a community-wide commitment to the goal of ending homelessness in the Central Sierra Foothills

General Information and Instructions – **PUBLISHED JUNE 30, 2022**

HOMELESS HOUSING, ASSISTANCE & PREVENTION PROGRAM ROUND 3 (HHAP-3)

Completed Applications Must Be Submitted to:

Due date: August 30, 2022

Patricia Davis – by Email: pjdavis47@yahoo.com

Contact number (707) 365-7046

GENERAL INFORMATION:

The Central Sierra Continuum of Care CA-526 (CSCoC) is accepting responses to this Request for Proposal (RFP) in an effort to prevent and end homelessness. The HHAP Round 3 Program is a \$224 million block grant program designed to provide direct assistance to the 13 largest California cities, Counties and Continuums of Care (CoCs) to address the homelessness crisis throughout California. HHAP was signed into law by Governor Gavin Newsom on June 29, 2020.

HHAP funding will be administered by the Amador-Tuolumne Community Action Agency (ATCAA) (Administrative Entity) on behalf of the CSCoC. Applicants are required to complete and submit a Letter of Intent (Attachment A) by April 29, 2022 to: pjdavis47@yahoo.com. All funding decisions will be made through the CSCoC Request for Proposal process. The CSCoC HHAP Round 3 Allocation Team (part of the Review/Rank & Fund Committee) will rate projects and share selected recommendations to the CSCoC Governing Board for final approval and allocation amounts. Final awards will be posted by the Administrative Entity to the CSCoC website (centralsierracoco.org) no later than 30 days after funding allocation awards are finalized. **A separate response is required for each County.** You may apply for a portion of or all of the funds available in a given County.



Funding available for each county is as follows:

Amador County: \$577,566

Calaveras County: \$270,727

Mariposa County: \$225,727

Tuolumne County \$465,617

Dates subject to revision by the State of California

The first report will be due **January 1, 2024** and annually thereafter until all funds have been expended. A final report is due by **January 1, 2027**. Counties will need to submit confirmation that 100 percent (100%) of program funds have been contractually obligated by **May 31, 2023**. Any funds that are not contractually obligated by this date shall be reverted to the CSCoC serving the four-county region of Amador, Calaveras, Mariposa and Tuolumne with the intent to re-allocate within the same county. Our CSCoC needs to submit confirmation that no less than 50 percent (50%) of program funds have been contractually obligated by **May 31, 2023**. By **June 30, 2026**, 100 percent (100%) of HHAP funds must be fully expended. All project proposals should meet one or more priority needs identified by their County strategic plan or the [CSCoC Strategic Plan](#) to address the immediate homeless crisis within their proposed jurisdiction. Projects should be aligned with the [CA-526 Coordinated Entry Policies and Procedures](#) and the [CA-526 CoC Written Standards](#) for delivery of homeless assistance. All funded projects must identify best practices to include Housing First, Coordinated Entry, and HMIS Entries. Proposals must have a plan to meet the expenditure deadlines listed above.

APPLICANTS MUST ADDRESS RACIAL EQUITY: Applications must demonstrate a commitment to address racial disproportionality in homeless populations and achieve provision of services and outcomes for Black, Native, and Indigenous, Latinx, Asian, Pacific Islander and other People of Color who are disproportionately impacted by homelessness and COVID-19.



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APPLICANTS MUST INDICATE ONE OR MORE OF THE FOLLOWING ELIGIBLE USES:

1. Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.
2. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.
3. Street outreach to assist persons experiencing homelessness to access permanent housing and services.
4. Services coordination, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing.
5. Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations, including families and homeless youth.
6. Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.
7. Prevention and shelter diversion to permanent housing, including rental subsidies.
8. Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need. Demonstrated need for purposes of this paragraph shall be based on the following:
 - a. The number of available shelter beds in the city, county, or region served by a the CSCoC.
 - b. The number of people experiencing unsheltered homelessness in the homeless point-in-time count.
 - c. Shelter vacancy rate in the summer and winter months.
 - d. Percentage of exits from emergency shelters to permanent housing solutions.
 - e. A plan to connect residents to permanent housing.
 - f. Any new interim sheltering funded by Round 3 must be low barrier, comply with Housing First, and prioritize interventions other than congregate shelters.
9. Improvements to existing emergency shelters to lower barriers and increase privacy.



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APPLICANTS MUST COMPLY WITH THE FOLLOWING:

Housing First: All projects must provide housing and services that are Housing First compliant, per Health and Safety Code Section 50220.5(g), and delivered in a low barrier, trauma informed, and culturally responsive manner. Individuals and families assisted with these funds must not be required to receive treatment or perform any other prerequisite activities as a condition for receiving shelter, housing, or other services for which these funds are used. Housing First should be adopted including outreach and emergency shelter, short-term interventions like rapid re-housing, and longer-term interventions like supportive housing.

Prioritization: Applicants are strongly encouraged to prioritize the use of HHAP funds to assist people experiencing literal homelessness move into safe, stable housing, with a particular focus on rehousing individuals currently living in Project Roomkey (PRK) sites. HHAP funding should be housing-focused – either funding permanent housing interventions directly or, if used for shelter or street outreach, have clear pathways to connect people to permanent housing options.

Youth Set Aside: all programs require use of **at least 10 percent** of the allocation for services for homeless youth populations, which are defined as unaccompanied youth who are between 12 and 24 years old and experiencing homelessness. Funds spent under this provision must still also comply with the eligible use requirements above.

Coordinated Entry System (CES) and Homeless Management Information System (HMIS): Awarded projects must participate in the CES and HMIS as required by the CSCoC.

Administrative Costs: programs must comply with the following:

- **No more than 7 percent** of funding may be expended on administrative costs.

Reporting: all programs must report on the following annually:

- Specific uses and expenditures of any program funds broken out by eligible uses listed, including the current status of those funds;
- Number of individuals and families served, including demographic information;



- The types of housing assistance provided, broken out by the number of individuals;
- Outcome data for an individual served through program funds;
- Number of individual exits to permanent housing from unsheltered environments and interim housing resulting from this funding;
- Partnerships among entities or lack thereof; ●Participant outcomes; ●Racial equity; ●Any other metrics deemed appropriate by the State.

ELIGIBLE APPLICANTS: Eligible applicants who may apply for HHAP Round 3 funding are the same as previous rounds of HHAP funding, including: public, private and nonprofit organizations providing services to prevent and end homelessness in the County in which they are applying.

APPLICATION TIMELINE:	
Letter of Intent Released	April 1, 2022
Letter of Intent Due	April 29, 2022
Request for Proposal (RFP) Released	June 2022
Recommended RFP Training	July 2022
<i>Response to RFP Due</i>	<i>August 2022</i>
Allocation Team Recommend to Gov. Board	September 2022
Governing Board Award Funding	October 2022

Rating Criteria: Total of 125 points possible:



- **Section One:** - Required Information (10 points) (pages 1-2)
- **Section Two:** - Narrative (25 points) (pages 3-5)
- **Section Three:** - Outcomes (25 points) (page 6)
- **Section Four:**-Past experience/Financial (20 points) (page 7)
- **Section Five:** - Budget/Budget Narrative (20 points) (pages 8 and 9))

APPLICATION PROCESS:

Applicants must submit the following:

1. Signed Statement of Agreement with requirements stipulated in this Request for Proposal (RFP).
2. Signed Statement of Agreement with Local Homelessness Action Plan for County in which they will apply for funding showing need for applicants program:
 - Current number of people experiencing homelessness in County
 - Current number of people being served in existing programs in County
 - Gap in services in County
3. Narrative to include:
 - a. An outline of proposed uses of funds requested and an explanation of how the proposed use of funds will complement existing local, state, and federal funds and equitably close the gaps identified in the local homelessness action plan for demographic subpopulations that are underserved.
 - b. Evidence of connection with CSCoC Coordinated Entry System (CES).



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- c. Agreement to participate in CSCoC Homeless Management Information System (HMIS).
- d. A demonstration of applicant's partnership with, or plans to use funding to increase partnership with local health, behavioral health, social services, and justice entities and with people with lived experiences of homelessness.
- e. A description of specific actions the applicant will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services.
- f. A description of how the applicant will make progress in preventing exits to homelessness from institutional settings, including plans to leverage funding from mainstream systems for evidence-based housing and housing-based solutions to homelessness.

OUTCOME GOALS:

1. Reducing the number of persons experiencing homelessness;
2. Reducing the number of persons who become homeless for the first time;
3. Increasing the number of persons exiting homelessness into permanent housing;
4. Reducing the length of time persons remain homeless;
5. Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing;
6. Increasing successful placements from street outreach; and/or
7. Homeless Management Information System trackable data goals related to the outcome goals listed above as they apply to underserved populations and populations disproportionately impacted by homelessness.

These are instructions only.

Use the WORD Request for Proposal Format in the RFP Document.

Response not to exceed 20 pages total.