

Members present:

Area 12 Agency on Aging	Doreen Schmidt
Alliance4You	Hal Nolen
Amador County H&HS	Anne Watts
	Stephanie Hess
Anthem Blue Cross	Jared Martin
ATCAA	Betty Mann
	Joseph Bors
	Bruce Giudici
	Anna Gilles
	David Carlton
	Denise Cloward
	Laurie Terry
	Lesley Mace
Calaveras County H&HS	Lee Kimball
CMCAA	Staci Johnston
Catholic Charities VetFam	Christina Krick
Home Base	Emma Beers
Jackson, City of Street Outreach	Christine Platt
Kaiser Permanente	Kristin Kane
	Mandi Brum
Master Care Plan	Susan Brown
	Angela Beck
MLJT	Emily Graham
Other	B. Hart
	Nora S.
PJ Davis Office	Kelly Camp (P.J. assistant)

	Dr. P.J. Davis
Sierra Hope	Jerry Cadotte
Tuolumne H&HS	Rebecca Espino
	Steve Boyack
Tuolumne Co. Homeless Services Coordinator	Michael Roberson
Veterans Affairs, Dept. of	Dulce Delgadillo Santisteban
Victory Village	Larry Nunez

1. Call to Order – General and Governing Board Meeting

Meeting was called to order at 10:31 AM.

Dr. P.J. Davis facilitated the meeting of the Governing Board.

2. Roll Call

Quorum met.

3. Welcome – Introductions – Announcements

Denise Cloward advised that the Cal-ICH reporting timeline schedule will be sent out. There are different times for reports.

Frequently Asked Questions for AB799 will be sent out and all are encouraged to read this important document. The setup for funding can be confusing.

David Carlton advised that Office Hours links provide useful new information and you can ask questions.

All 3 of the above items will be forwarded to all after the Board Meeting.

AB799, the Homelessness Accountability and Results Act, specifies that the purpose of the Homeless Housing, Assistance, and Prevention (HHAP) program is to provide ongoing grant funds to support regional coordination and expand or develop local capacity to address their immediate homelessness challenges informed by best practices and to solve homelessness using evidence-based or, where no evidence exists, a data-informed and promising framework, as provided. It provides descriptions, timelines, reviews and helps set goals regarding connectivity. Pertinent items will be highlighted. Of note is that for each interim development, must show 3 permanent developments. Low Barrier and Housing First concepts are throughout HHAP.

Susan Brown, MasterCare representative, advised she is leaving the Amador/Tuolumne counties within 2 weeks and Angela Beck will be taking over the Calaveras/Tuolumne counties. Susan will continue to work Fresno and Tulare counties.

4. Public Comment

None.

5. Additions or Deletions to the Agenda

None.

6. Approval of the Agenda

Motion was made by Anne Watts, seconded by Steve Boyack, to approve the agenda with roll call votes for approval of this item (unanimous approval): Amador H&HS, ATCAA, Calaveras H&HS, Dept. of Veterans Affairs, Mariposa H&HAS, MLJT, Sierra Hope, Tuolumne H&HS, Victory Village.

7. Presentations –

Although there were no presentations during this meeting, at 9:30 AM prior to the Board meeting there was a Data Driven Culture Presentation by HomeBase followed by a second Share Power Level power point. They represented information for those entering and for leaders in data collection, understanding data and how they all connect. Dave Carlton advised that the 1st part for users will become part of his training as it says why we do what we do.

8. Consent Calendar

8.1 Approve CSCoC Governing Board Minutes of meeting held April 26, 2023

Motion was made by Emily Graham, seconded by Anne Watts, to approve the Board minutes of meeting held April 26, 2023 with roll call votes for approval of this item (unanimous approval): Amador H&HS ATCAA, Calaveras H&HS, Dept. of Veterans Affairs, Mariposa H&HS, MLJT, Sierra Hope, Tuolumne H&HS, Victory Village.

9. Old Business/Standing Agenda Items

9.1 Report(s) from committee meeting(s) held before CSCoC Meeting, if any

Governance Committee

Per P.J. Davis, no May meeting. June meeting will have merged Governance and Review/Rank and Fund Committee into one as Governance-Fund (if approved – see 10.1).

Review/Rank and Fund Committee

See above.

Youth Advisory Committee

Per Kelly Camp, had a technical assistance consultant for Youth Action Board work on job descriptions for Youth Coordinator and Youth Advisory Board positions at satellite locations. Youth Advisory Board which usually meets monthly is on hold for summer and will not meet again until August. Members in each county are going good and developing work experience.

Veterans Committee

Meet quarterly so will not meet again until July.

CES/HMIS Committee

Dave Carlton advised last meeting was May 8th. They were identifying a flow chart as to whose responsibility it is between CES & HMIS flow. Discussed intake hubs. Discussed written standards and ESG policies and procedures. Used ESG tools for standards focus, how to avoid duplication of work, better visuals on who enters or may not enter. All have updated packets and checklist.

Denise Cloward advised Joe Bors has signed contracts. Monitoring logic models need to be ready for HHAP grant and HUD renewals.

9.2 Homeless Task Forces, Commissions and/or Committees
(Amador/Calaveras/Mariposa/Tuolumne)

Amador

Per Denise Cloward, Amador Homeless Task Force rescheduled to June 7th.

Calaveras

Per Lee Kimball, service committee has not met, but are creating more housing units.

Mariposa

Task Force had a meeting on May 25th and created subcommittees for affordable housing, training, health & human services, employment and youth.

Tuolumne

Per Steve Boyack purchase of the memory care facility was approved by the Board of Supervisors to establish a navigation center. There is good participation by public volunteers and a couple of work groups. Also looking into safe parking programs and working on RV site. Volunteers are active and very well informed.

9.3 HHAP _ Homeless Housing, Assistance and Prevention Program

Round 1 _____ Monitoring

Per Denise Cloward, monitoring can be confusing but also positive. Logic models have been sent out to each funded agency. Dave Carlton will pull HMIS figures to connect with the logic models, figure out any glitches and get ready for July meeting.

Round 2 _____ Monitoring

Kelly Camp is finishing up the logic models.

Round 3 _____ Contracts out

Per Denise Cloward all contracts went out and awaiting the return of a few. Need to get data systems and staff ready.

Round 4 _____ RFP Request for Proposal

Per P.J. Davis RFP was sent out for 3rd time to accept for HHAP Round 4 and includes 3 new items – narrative, sample logic model and blank logic model. Timeline is as follows:

*approve RFP today

*release end of June

- *training end of June/first part of July
- *responses due August
- *allocation teams review and prepare recommendations in September
- *submit to Governance Board for projects approval in October

Motion was made by Steve Boyack, seconded by Mandi Brum to approve the RFP with roll call votes for approval of this item (unanimous approval): Amador H&HS, ATCAA, Calaveras H&HS, Dept. of Veterans Affairs, Mariposa H&HS, MLJT, Sierra Hope, Tuolumne H&HS, Victory Village.

Round 5 Beginning process

Denise Cloward has sent out federal guidelines on Round 5 explaining new changes to R5, action plans and accountability.

ESG_ESG Solutions Grant

ESG 2022 and ESG CV Monitoring

Per Denise Cloward is looking at the findings to see what is needed in rental assistance regarding FMR and rent reasonableness. Everyone needs to use the same standards on administrative guidelines. Need to set up good tools and standards for delivering RR and shelter procedures.

9.4 HHIP_Housing and Homelessness Incentive Program

Kristin Kane advised they have 3 plans and all now are waiting to hear about Health Care Plan 1. They have had joint meetings with CoC members and county H&HS leads focusing on HMIS and how to access programs. Final report is due in December and will measure through October. In addition they are working on outreach support for street medicine and conversations are coming.

9.5 Financial Report

Bruce Giudici advised spending is going well and HHAP Round 1 is almost done. He is now working on ESG monitoring and reported that it was asking for so much more background. May need to set things up a different way in order to provide what the State requires. Need to look at who we serve, program barriers and comply with contracts. Responding to the monitoring has been pushed back 1 month. He will also be looking at procurement policies and working with the monitoring to tighten procedures and administration more than there is. Need for more back up.

9.6 Emergency Shelter Policies & Procedures

Policies and procedures were sent out and now only approving specifically ESG funding policies and procedures. Revisions can be made in the document for HHAP and other funding sources. All shelters in the 4 counties can follow, challenge, and determine how to address these documents. Per Denise Cloward it would be best to standardize policies and procedures for all shelters. HHAP will require Housing First and low barrier. Michael Roberson advised that in moving forward we need to consider CoC establishing mandatory shelter guidelines in each jurisdiction. They have just gone through vetting with County Counsel on shelter lengths of stays and CEQA issues (i.e., client staying 6 months or less and ones staying over 6 months are on different housing grants). Flexibility is needed in order to comply with local jurisdictions. P.J. Davis advised that we

need to determine what the funding source says as a requirement and look at local jurisdictions and see what that all looks like. Lee Kimball felt the policies and procedures as presented were not flexible and questioned why it did not go through a committee process and had not had time to line it up with minimums. P.J. Davis pointed out that drafts had been submitted twice before to all members for review, went through CES/HMIS committees as well as went to all governing board members. In addition, the minimums were taken from the handbook, guidebook and legislation sources virtually word-for-word. Lee also wanted the Planning Departments to be included to provide minimal requirements for such types of housing as “transitional.”

Motion was made by Steve Boyack, seconded by Anne Watts, to approve the Emergency Shelter Policies and Procedures submitted with roll call votes for approval of this item: Amador H&HS, ATCAA, CMCAA, Dept. of Veterans Affairs, MLJT, Sierra Hope, Tuolumne H&HS, Victory Village with Calaveras H&HS and Mariposa H&HS abstaining.

At this point, Denise Cloward reported that 2022 ESG awards came out recently with Emergency Shelter grants awarded to ATCAA and Alliance and non-competitive RR, but did not get competitive RR. 2023 NOFAs open in June and would help continue funding for emergency shelters.

- 9.7** Racial Equity Action Labs
Recordings are sent out that you/staff/team may want to go over. They help you look at data and review.

10. New Business

- 10.1** Governance – Fund Committee
Motion was made by Steve Boyack, seconded by Jerry Cadotte to combine Governance and Review/Rank and Fund Committee into one as Governance – Fund Committee with roll call votes for approval of this item (unanimous approval): Amador H&HS, ATCAA, Calaveras H&HS, Dept. of Veterans Affairs, Mariposa H&HS, MLJT, Tuolumne H&HS Victory Village.

11. Items for next agenda

None

12. Comments from Governing Board Members

None

13. Adjourn

11:32 PM